MEETING AGENDA

# Topic:

## Thursday, February 20, 2020

## 10:30-11:30

NAU Biomechatronics Lab (Building 61)

Attendees: (All Team Members)

Please bring:

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| 10:30 | Website check 1 discussion  * Review syllabus * Identify any remaining tasks and assign * Potos (Full assembly, manufacturing, |
| 11:00 | Manufacturing update  * Parts/material update * Status of motor mount design * Schedule manufacturing time |
|  | Implementation Memo  * Review rubric * Assign tasks that can be started   A screenshot of a computer  Description automatically generated |
| Remaining minutes | Plan for next  * Review assigned tasks * Ensure task assignments are recorded |